



MEMORANDUM

DATE: DECEMBER 6, 2018
TO: WOOD COUNTY INDUSTRIAL COMMISSION BOARD OF DIRECTORS
CC: HONORABLE JUDGE BRYAN JEANES & WOOD COUNTY COMMISSIONERS
FROM: KIKI BETTIS, EXECUTIVE DIRECTOR
RE: BY-LAW AMENDMENT: MEMBERSHIP

The Chairman and Executive Director of the Wood County Industrial Commission recommends the Board of Directors approve the following proposed amendment to the Industrial Commissions By-Laws.

The Bylaws currently state **Under Article III, Section 3.01 Membership:** The Contribution amount will be invoiced annually on or before the beginning of the fiscal year. A draft copy of the Inter-Local Agreement will be provided by the Executive Director at the same time. Annually, the Executive Director will provide each City with an invoice and draft of the Interlocal Agreement.

If a City fails to remit its Contribution to the Wood County Treasurer or to execute the Inter-Local Agreement within six months after the effective date, the City will forfeit its voting rights on all matters coming before the Wood County Industrial Commission until the failures are corrected.

Membership of the Wood County Industrial Commission shall comply with following criteria and consist of persons nominated to the Wood County Commissioners Court for approval as follows:

- A. Terms for Board Directors shall be for two years
- B. Each Member must be a resident or business owner of Wood County.
- C. **City Representation: Each incorporated city shall have no more than three persons nominated by the Mayor of the city to serve on the Industrial Commission.**
- D. **At Large Representation: The County Judge may appoint additional members as follows:**
 - (1) Two (2) members from the Holly Lake Ranch Area.
 - (2) One (1) member from the Golden Area.
- E. Jarvis Christian College shall nominate no more than two persons to serve on the Industrial Commission.

Proposed Amendment: The Contribution amount will be invoiced, by the Wood County Treasurer, annually on or before the beginning of the fiscal year. A draft copy of the Inter-Local Agreement will be provided annually by the Executive Director at the same time.

If a City fails to remit its Contribution to the Wood County Treasurer within three months after the effective date or to execute the Inter-Local Agreement by November 1, the City will forfeit its voting

rights on all matters coming before the Wood County Industrial Commission until the failures are corrected.

Membership of the Wood County Industrial Commission shall comply with following criteria and consist of persons nominated to the Wood County Commissioners Court for approval as follows:

- F. Terms for Board Directors shall be for two years.
- G. Each Member must be a resident or business owner of Wood County.
- H. City Representation: Each incorporated city shall have no more than two persons nominated by the Mayor of the city to serve on the Industrial Commission.
- I. At Large Representation: The County Judge may appoint additional members as follows:
 - (3) One (1) member from the Holly Lake Ranch Area.
 - (4) One (1) member from the Golden Area.
- J. Jarvis Christian College shall nominate one person to serve on the Industrial Commission.

The Chairman and Executive Director recommend the revisions to the bylaws to increase efficiency and productivity of the Industrial Commission.

Respectfully submitted,



Kiki Bettis

Executive Director